

NORTHWESTERN AREA LHRC

Final Minutes

May 14th, 2025

10:00 AM

209 W. Criser Rd #300, Front Royal, VA 22630

MEMBERS PRESENT

Lisa Parlett
Linda Stasiak
Emma Stasiak
Katie Anderson
James Rankin
Kevin LeVan

Members Absent

Stacey Umbenour
Chris Taylor
Cathy Wolfe

OTHERS PRESENT

Heather Hilleary – Human Rights Advocate, DBHDS Region 1
Artea Ambrose-Human Rights Advocate, DBHDS, Region 1
Cassie Purtlebaugh-Human Rights Regional Advocate, DBHDS, Region 1
Sharlene Wade, Regional Coordinator-**Wall Residences**
Tori Smith, Program Coordinator-**Wall Residences**
Nikki Reid, Behavior Analyst-**Grafton** Integrated Health Network
Julie Allen, Behavior Analyst-Allied Behavioral Consulting LLC (**CareFrist**)

CALL TO ORDER

Kevin LeVan called the meeting to order at 10:01 AM.

ROLL CALL/ATTENDANCE

Those in attendance made introductions. Chair welcomed attendees.

APPROVAL OF AGENDA

- Motion to approve agenda with a change to number of restriction reviews for Grafton and Wall Residences made by Linda Stasiak and seconded by Katie Anderson. The committee approved the agenda by unanimous vote.

APPROVAL OF MINUTES

NW Area LHRC February 2025 Minutes

- Motion to approve February 2025 minutes made by Linda Stasiak and seconded by Katie Anderson. The committee approved the minutes by unanimous vote.

PUBLIC COMMENTS

- None

CHAIR ANNOUNCEMENTS

None

Advocate Report and Training

Q3 Advocate Comments

ANE Complaints CSB/Providers	
Q2 (FY2024) October 1 – December 30, 2024	Q3 (FY2024) January 1 – March 31, 2025
186	287 (increase of 101 reports/33 more per month this quarter)
Substantiated = $55/186 = 29\%$	Substantiated = $82/287 = 28.5\%$
Non-ANE Complaints CSB/Providers	
Q2 (FY2024) October 1 – December 30, 2024	Q3 (FY2024) January 1 – March 31, 2025
9	27 (increase of 18 reports/6 more per month this quarter)
Substantiated = $2/9 = 22\%$	Substantiated = $3/27 = 11\%$

Variances

There are currently no variances for community-based providers in Region 1.

Updates

- **Investigator Training Verification**
 - In response to information gleaned from the Community Look-Behind, the OHR has launched a new practice of verification of investigator training for each report of ANE documented in CHRIS. The Regional Manager and/or Advocate obtains verification at the time of triage.
 - Please note that Attestation Forms will not be accepted forms of evidence of completed investigator training. Certificate of Completion is the accepted form of evidence that the required investigator training has been completed.
- **Facility Advocates Investigator Training**
 - Facility Advocates have recently spent two weeks during March and April receiving investigator training.
 - Additional training efforts are being coordinated for the community team at this time.

- **The 30-Day Public Comment Forum for the Proposed DRAFT of the HRR ended at midnight on 2/26/2025.**
- **Check out our recruitment efforts for LHRCs and SHRCs here:**
 - To apply for the **LHRC**, please complete the application here: [LHRC Appointment Application 4.9.24](#)
 - To apply for the **SHRC**, please complete the application here: [SHRC Appointment Application 4.9.24](#)

Upcoming Events

2025 training opportunities are available for Community-Based Providers on the OHR training schedule. Check out the 2025 training opportunities, and register today:

[2025-New-Provider-Orientation-Calendar.pdf](#)

[PDF-2025-Community-Provider-Training-Calendar.Final_.pdf](#)

*Training's are currently being conducted by Alonzo Riggins, who provides thorough and informative trainings. Providers are encouraged to check them out.

Upcoming 2025 SHRC Meetings

The full SHRC meeting schedule can be found here: [2025-SHRC-Meeting-Schedule-Web.docx](#)

NEW BUSINESS

- Chris Taylor Committee Member end of Second Term
- Restriction Reviews- Grafton
- Restriction Reviews-Wall Residences
- Restriction Review-CareFirst

CLOSED SESSION

Upon a motion made by Kevin LeVan and seconded by Katie Anderson, the committee entered closed session pursuant to Virginia Code §2.2-3711, a.15 and §2.2-37.05.5 for the purpose and discussion of restriction reviews.

Based on discussion of the need for the restrictive plan (video monitor), it was recommended to approve continuation of the Restriction for Individual #1.

Based on discussion of the need for the restrictive plan (video monitor), it was recommended to approve continuation of the Restriction for Individual #2.

Based on discussion of the need for the restrictive plan (protective electronic box), it was recommended to approve continuation of the Restriction for Individual #3.

Based on discussion of the need for the restrictive plan, it was recommended to approve continuation of the Restriction #1 (bathroom lock) for Individual #4.

Based on discussion of the need for the restrictive plan, it was recommended to approve continuation of the Restriction #2 (jumpsuit) for Individual #4 with the recommendation to operationalize the ISP.

Based on discussion of the need for the restrictive plan, it was recommended to approve continuation of the Restriction #3 (video monitoring) for Individual #4.

Based on discussion of the need for the restrictive plan, it was recommended to approve continuation of the Restriction (car child locks) for Individual WR#1.

Based on discussion of the need for the restrictive plan, it was recommended to approve continuation of the Restriction (no camera/video devices in the community and no wifi access without staff monitoring) for Individual WR#2.

Based on discussion of the need for the restrictive plan, it was recommended to approve continuation of the Restriction (Locked Bedroom Closet/window and door alarm) for Individual WR#3.

Based on discussion of the need for the restrictive plan, it was recommended to approve continuation of the Restriction (video and audio monitor) for Individual WR#4.

Based on discussion of the need for the restrictive plan, it was recommended to approve continuation of the Restriction (Protective gloves/mittens and video monitoring) for Individual WR#5.

Based on discussion of the need for the restrictive plan, it was recommended to approve continuation of the Restriction (limited internet access/password protected) for Individual #5.

OLD BUSINESS:

- Wall Residences reported the following: measurable criterion for removal is CR needing to lose weight to move out of the “obese” range—from 200 to 170. They’d also like to see a significant reduction in choking incidents; Over the past few months, CR has had several choking incidents, resulting in a rewriting of his Aspiration/Choking Protocol, additional training for DSPs, and training for the Providers to ensure CR is safe while eating. They also wanted me to let you know that CRs medication sometimes results in his having difficulty sleeping and becoming hungry at night. Advocate directed provider to also ensure that ISP has been updated to reflect changes accordingly.
- Wall Residences- no longer attempts to turn the tv on independently during the night for 3 months

RETURN TO OPEN SESSION

A motion was made by Kevin LeVan and seconded by Linda Stasiak to return to open session.

Upon reconvening in open session, each member certified that, to the best of each member's knowledge, only private business matters, lawfully exempted from statutory open session requirements and identified in the motion by which the closed session was convened, were considered in the closed session,

- Motion made by Kevin LeVan and seconded by James Rankin to approve Grafton Restriction (video monitoring) Review for Individual #1. The committee approved by a unanimous vote.
- Motion made Kevin LeVan and seconded by Katie Anderson to approve Grafton Restriction (audio and video monitoring) Review for Individual #2. The committee approved by a unanimous vote.
- Motion made Kevin LeVan and seconded by James Rankin to approve Grafton Restriction (protective box for electronics) Review for Individual #3. The committee approved by a unanimous vote.
- Motion made by Kevin LeVan and seconded by Linda Stasiak to approve Grafton Restriction Review (locked bathroom) for Individual #4. The committee approved by a unanimous vote.
- Motion made by Kevin LeVan and seconded by Lisa Parlett to approve Grafton Restriction Review (jumpsuit) for Individual #4 with the recommendation that provider operationalize the individual's ISP. The committee approved by a unanimous vote.
- Motion made by Kevin LeVan and seconded by Linda Stasiak to approve Grafton Restriction Review (video monitoring) for Individual #4. The committee approved by a unanimous vote.
- Motion made by Kevin LeVan and seconded by James Rankin to approve Wall Residences Restriction (Car child locks) Review for Individual WR#1. The committee approved by a unanimous vote.
- Motion made by Kevin Rankin and seconded by James Rankin to approve Wall Residences Restriction (x2-community and home wifi restriction and use of camera and video in community) Review for Individual WR#2. The committee approved by a unanimous vote.
- Motion made by Kevin LeVan and seconded by James Rankin to approve Wall Residences Restriction (x2-locked closet and bedroom window and door alarm) Review for Individual WR#3. The committee approved by a unanimous vote.
- Motion made by Kevin LeVan and seconded by Lisa Parlett to approve Wall Residences Restriction (Audio and video monitoring) Review for Individual WR#4. The committee approved by a unanimous vote with the recommendation to include measurable criterion for removal. During the meeting the provider stated the criterion for removal would be for 1 year.

- Motion made by Kevin LeVan and seconded by James Rankin to approve Wall Residences Restriction (x2-Protective gloves/mittens and Video Monitoring) Review for Individual WR#5 with the recommendation to include measurable criterion for removal. During the meeting the provider stated the criterion for removal would be for 1 year. The committee approved by a unanimous vote.
- Motion made by Kevin LeVan and seconded by Katie Anderson to approve CareFirst Restriction (wifi restrictions) Review for Individual #5. The committee approved by a unanimous vote.

Next meeting will be on **August 13th at 10:00 am** at 209 West Criser Rd. #300, Front Royal, VA.

MEETING ADJOURNED

Motion made Kevin LeVan by and seconded by Katie Anderson to adjourn the meeting. The committee approved by unanimous vote.

Hearing no other business items, Kevin LeVan adjourned the meeting at 11:18 AM.

Minutes were transcribed by, Heather Hilleary, Human Rights Advocate.